

THE SCHOOL DISTRICT OF STURGEON BAY

Regular Board of Education Meeting

Wednesday, December 18, 2024

President Stephani called the regular meeting to order at 6:02 PM in the high school library. Present: Spritka, Howard, Kruse, Stephani, Jennerjohn, Chisholm, Haus, Meyer. Excused: Schulz. Also present were: Superintendent Tjernagel, K Nerby, L Ferry, M. Smullen, K. Smullen, K DeVillers, J Paye-Weber, J. Holtz, & A. DeMeuse. The Pledge of Allegiance was recited.

**Motion: Haus/Kruse to adopt the agenda as presented. Motion carried unanimously.**

STUDENT COUNCIL REPORT: No report.

PUBLIC COMMENT SECTION: (as noted in Board Policy 0167.3 Public Comment at Board Meetings): None.

CONSENT AGENDA:

1. Approve Meeting Minutes
  - a. November 20, 2024 Regular Board of Education Meeting
  - b. December 4, 2024 Board Learning Session
2. Approve November Bills
3. Accept Grants and Donations –
  - a. Max & Gayle Laird Educational Fund
    - i. \$500 Sawyer Self-Regulation Alt. Ed Program (Laurent)
    - ii. \$500 Sea Perch Project (Pairolero)
    - iii. \$349 Translating Pen Scanner (Ruddy)
    - iv. \$269 Native American Heritage Month (Ruddy)
    - v. \$490 Sunrise Clubs (K Smullen)
    - vi. \$500 Esports Uniforms (Jacobson)
    - vii. \$500 Spanish III Field Trip (Stenzel)
    - viii. \$450 Classroom Library (Rabas)
    - ix. \$500 TJW Marching Program (Vander Loop)
    - x. \$500 Expand Chess Club to Game Club (Erickson)
  - b. 5<sup>th</sup> Grade Sea Perch
    - i. \$100 Jennifer Kobilca trust
    - ii. \$25 Kristen Jeanquart
    - iii. \$25 Kurek family
    - iv. \$25 Anonymous
  - c. \$77 Shawn Wautier for Sunrise ID/Autism room
  - d. \$77 Shawn Wautier for Sunrise ID/Autism room
  - e. \$77 Shawn Wautier for Lunch program
  - f. Elementary Playground
    - i. \$25 Janet Serrahn
    - ii. \$7,000 Green Bay Packers Foundation
    - iii. \$25 Deb Whitelaw Gorski

4. Accept Resignations and Retirements – Lola DeVillers is retiring from her teaching position at Sunrise. David Wnek is resigning from his associate position in DCAP. Stacy Cihlar is retiring from her maintenance position. Kim Gordon is retiring from her Human Resource Specialist position, effective Sep. 30, 2025. Carla Maccoux is retiring from her food service position.
5. Approve Sturgeon Bay High School Course Description Book for the 2025-2026 school year  
Since the course selection and scheduling process gets underway well before the end of the year, the course description guide comes to you for approval in the winter. Changes are highlighted in the SBHS Principal report from Mr. Nerby.
6. Approve TJ Walker Middle School Course Offerings for the 2025-2026 school year  
Since the course selection and scheduling process gets underway well before the end of the year, we want the course description guide to come to you for approval prior to that point, and having the middle school course offerings approved the same month as the high school course offerings are approved appears both effective and efficient.

**Motion: Spritka/Jennerjohn to approve the consent agenda items as presented. Motion carried unanimously.**

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): None.
2. **Motion Chisholm/Haus to approve Jenny Applegate as a District Virtual Programming Coordinator. Motion carried unanimously.**
3. **Motion Haus/Howard to approve Sophie Widman as the Musical Director for the Sturgeon Bay High School. Motion carried unanimously.**
4. **Motion Haus/Chisholm to approve Tabitha Huempfer as the School Nurse for the district. Motion carried unanimously.**
5. School Safety Drill Summaries: While districts are now required to conduct at least one school safety drill per year, the Board has heard a number of times about how we typically hold safety drills at least quarterly. Our belief is that this should also be done at the school level in a manner that is appropriate for the young people, parents, and staff members involved with that building. School safety continues to be a priority, even as other aspects of the overall safety of students, families, and staff are considered.
6. Open Enrollment Capacity: As we discussed in the December 4 learning session, the Admin Team has been looking at the best way to approach this topic both in terms of the known impact of regular education and special education enrollment as well as staffing, but some of the unknowns and lesser known impacts from DPI around the district not being able to except a student(s)/family during the Alternate Open Enrollment period even prior to the following school year when the capacities actually go into effect. This is simply an informational item this month. We act upon Open Enrollment capacity at our January Board of Education meeting.
7. Understanding Relationship Between Tax Levy Approval and Property Tax Bills: The Board approved a 6.96% increase to the tax levy in our October Board meeting. However, for those of us in the City, an 8% tax increase is what was listed on our property tax bills (as opposed to the 8.5% decrease a year ago as comparison and as context). The difference between 6.96% and 8% was basically driven by a combination of the increase in the fair market value of homes in the City (9.7% for the most part) and how Tax Increment Districts (TID) work. If anyone from the public is interested, they are welcome to see the budget-related

information and documents we reviewed in our October meetings that also led to formal adoption of the 2024-2025 budget and setting of the tax levy in the October 23, 2024, meeting. Again, this is only an information item, so no Board action is needed.

**8. Motion Jennerjohn/Meyer to accept the audit report as presented. Motion carried unanimously.**

9. Special Update – UGG (Uniform Grants Guidance) - EDGAR (Education Department General Administrative Guidelines) First Reading: OMB's revisions are intended to improve Federal financial assistance management, transparency, and oversight through more accessible and easily understandable guidance.

- A. 3440/4440 Job-Related Expenses
- B. 6110 Grant Funds
- C. 6111 Internal Controls
- D. 6114 Cost Principles -Spending Federal Funds
- E. 7310 Disposition of Personal Property
- F. 7450 Property Inventory

10. Reports:

- A. Legislative – None.
- B. CESA – none
- C. Committee/Seminars – none
- D. Administrative Reports presented.
- E. Superintendent's Report presented.

**11. Motion: Haus/Jennerjohn to adjourn at 7:31 PM. Motion carried unanimously.**

Respectfully submitted by,  
Ann DeMeuse  
Board Recording Secretary

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_

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